



Office of the City Manager

CONSENT CALENDAR

January 21, 2019

To: Honorable Mayor and Members of the City Council  
 From: Dee Williams-Ridley, City Manager  
 Submitted by: David Brannigan, Fire Chief, Fire Department  
 Subject: Contract: Michael Brady for Emergency Management Training

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute a contract with Michael Brady to provide emergency management training for City Emergency Operations Center (EOC) and Department Operations Center (DOC) staff in an amount up to \$166,680.

FISCAL IMPACTS OF RECOMMENDATION

In FY 2020, \$90,500 of Measure GG funds will be appropriated as part of the Second Amendment to the FY 2020 Annual Appropriations Ordinance. For FY 2021, \$76,180 of Measure GG funds will be included in the FY 2021 Annual Appropriations Ordinance in June 2020.

CURRENT SITUATION AND ITS EFFECTS

The City of Berkeley's contracts for emergency management training have expired.

On April 23, 2019, a Request for Proposal (RFP) for Emergency Management Training, Specification No. 19-11310 was issued. The RFP closed on May 14, 2019. Four (4) bids were received and reviewed by staff. Two (2) of the bids met the requirements of the RFP. The RFP language provides the City the option of selecting multiple vendors to fulfill the identified needs.

BACKGROUND

The City's Emergency Operations Center (EOC) uses City staff to manage emergencies and disasters. City staff perform their EOC duties in addition to their normal job

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functions. The Office of Emergency Services helps to coordinate training provision to ensure that staff are ready to perform their EOC roles.

The State and federal governments dictate emergency management structures and practices in the Standardized Emergency Management System (SEMS) and the National Incident Management System (NIMS). The City's 2016 Emergency Operations Plan applies SEMS and NIMS to the City of Berkeley organization. The Office of Emergency Services provides training to EOC staff on specific City plans and procedures.

OES also works with external contractors to deliver up-to-date training recommended by the State and federal government for EOC staff. These contractors also coordinate with the State Office of Emergency Services to credential these trainings.

Using contractors to deliver training helps to maintain OES staff capacity to manage other important Berkeley Ready programming, including community outreach efforts and plan development.

#### ENVIRONMENTAL SUSTAINABILITY

There are no identifiable environmental effects associated with the subject of this report.

#### RATIONALE FOR RECOMMENDATION

Staff training is an important element of the City's readiness to respond to large emergencies and disasters. This contract will enable the City to maintain its training program for EOC staff.

#### ALTERNATIVE ACTIONS CONSIDERED

Do not enter into contract, leaving staff without recommended emergency management training, or select another less-qualified and more costly contractor to deliver training.

#### CONTACT PERSON

Dave Brannigan, Fire Chief, (510) 981-3473

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT: MICHAEL BRADY FOR EMERGENCY MANAGEMENT TRAINING FOR  
CITY OPERATIONS CENTER (EOC) AND DEPARTMENT  
OPERATIONS CENTER (DOC)

WHEREAS, the State and federal governments dictate emergency management structures and practices in the Standardized Emergency Management System (SEMS) and the National Incident Management System (NIMS), and

WHEREAS, the Office of Emergency Services works with external contractors to deliver up-to-date training recommended by the State and federal government for Emergency Operations Center (EOC) staff,

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a contract with Michael Brady to provide emergency management training City of Berkeley EOC staff in an amount up to \$166,680 of Measure GG funds.

BE IT FURTHER RESOLVED, by the Council of the City of Berkeley that that in FY 2020, \$90,500 of Measure GG funds will be appropriated as part of the Second Amendment to the FY 2020 Annual Appropriations Ordinance and in FY 2021, \$76,180 of Measure GG funds will be appropriated in the Annual Appropriations Ordinance in June 2020.

